

Instructions for Completing the Supplement to be Certified as an Engineer Intern

APPLICATION FORM

The application should be typewritten and all questions must be answered. The application form must have an original signature when submitted. E-mail, copies and faxed applications will not be accepted. The application can be completed and printed from the website - www.bels.state.al.us

Section 1

Questions 1 through 4 should be self explanatory

Question 5

Graduate of an unapproved four year engineering curriculum which has not been accredited by EAC/ABET but has been accredited by a regionally accredited commission

Requirements after passing the exam for certification as an Engineer Intern: Requires transcript sent directly from school to the Board Office **plus** two years of progressive engineering experience verified by your United States PE supervisor.

Graduate of a four year engineering curriculum from a foreign university

Requirements after passing the exam for certification as an Engineer Intern: Requires evaluation of your transcript from ECEI or AACRAO **plus** two years of progressive engineering experience verified by your United States PE supervisor.

Please Note: The Board may give credit, not in excess of one year, for successful completion of graduate study in an EAC/ABET engineering curriculum.

GRADUATES OF FOREIGN UNIVERSITIES

If you attended and graduated with a BS degree from a foreign university, you will be required to have your transcript evaluated by ECEI (Engineering Credentials Evaluation International) or AACRAO. You may contact ECEI at (410) 843-7171 or www.ecei.org and AACRAO at www.aacrao.org. ECEI & AACRAO will provide you with the information and instructions necessary for the evaluation of your transcript. **There is no waiver to this requirement.**

Sections 2 through 5 should be self explanatory

The application form, typed correctly and completed in its entirety, should be mailed to:

Alabama State Board of Licensure for
Professional Engineers and Land Surveyors
PO Box 304451
Montgomery, AL 36130-4451

Street address: **(Overnight/Special Handling mail only)** The RSA Union, 100 N Union Street #382, Montgomery, AL 36104-3702

BOARD REVIEW

The application, verification of your experience and transcripts or evaluations must be received in the Board Office prior to the filing deadline for Board review.

Any information not received in the Board Office by the deadline will be deferred for the next Board Meeting.

The Board Meeting dates and filing deadlines are on our web site - www.bels.state.al.us

This office cannot be responsible for the delays in the receipt of applications and any information pertaining to the application caused by the mail service or your respondents. **We are having difficulties receiving the mail from the Post Office and the State Mail Room in a timely manner.**